

Rules and Regulations of the Arkansas State Assembly of AST

Note: Let it be known that "Assembly" is in reference to the Arkansas State Assembly only.

01) No Board Member or Standing Committee Chair will be eligible to enter or win door prizes, raffles, or gifts given away by the assembly.

02) The Treasurer will be the only person with a check book for the assembly. The Treasurer will be the only person to write a check, excluding a check payment to the Treasurer which will be written by the President from the checkbook carried by the Treasurer. The President and Treasurer will have access to a debit card for needed assembly purchases. Neither debt card may be used for any personal expense.

03) There will be a two hundred dollar (\$200) limit on individual spending for assembly related expenses with notification to the President and the Treasurer before purchase. Anything over two hundred dollars (\$200) will need assembly board approval. All receipts from individual spending must be turned in to the Treasurer within sixty (60) days.

04) All property of the assembly will only be used for assembly business. No personal use is permitted.

05) The assembly will not pay for room service, room amenities, or gratuities if the assembly is paying for any lodging.

06) The assembly will not pay for alcohol.

07) Assembly members attending conference as Voting Delegates or Alternates will attend all required meetings in their entirety and be dressed to AST Meetings Standards.

08) An assembly Delegate that does not meet all of the requirements of being an assembly Delegate will be responsible for reimbursing the assembly for any services or monies provided to them. They will be ineligible to receive any type of stipend payment and will never be eligible to be a delegate for the Arkansas State Assembly again.

Rules and Regulations were proposed April 10, 2017 with yea 9 votes and nay 0 votes. Rules and Regulations for the Arkansas State Assembly were put into effect April 12, 2017 at 0800 am CDT.

Arkansas State Assembly Board

Katie Bishop, President

Cynthia Lewis, Vice President

Rachel Heckman, Secretary

Rachel Ray, Treasurer

Keila McCombs-Pineda, Director

Ashley Smith, Director

Joyce Smith, Director

Ashleigh Worthey, Director

Jeremy Wortham, Director